

**COMMISSIONERS' MEETING**  
**HELD ON 14 DECEMBER 2016**

A meeting of the Newport Harbour Commissioners was held at the offices of W.E Dowds (Shipping) Limited, Alexandra Docks, Newport, on Wednesday, 14<sup>th</sup> Day of December 2016, at 11:00am.

**PRESENT**

Mr J.C Neale (in the Chair)  
Messrs S.P Davison, G Jug, A.R Speight  
and Councillor J.A Guy.

**APOLOGIES**

Apologies for non-attendance were received from Mr W.L Mitchell and Captain R.M McDonald.

**IN ATTENDANCE**

Captain M Chidlow (Harbour Master) was in attendance.

**MINUTES**

3305. It was resolved on a motion by Mr A.R Speight, seconded by Mr G Jug, that the minutes of the last meeting of the Commissioners, which took place on 9 November 2016, (a copy of which had been sent to every Commissioner), be taken as read, received and adopted save for some minor adjustments now made.

**DISCLOSURE OF PERSONAL AND PECUNIARY INTERESTS**

3306. Mr J.C Neale declared an interest in Agenda item 3282 in relation to the proposed new M4.

**APPOINTMENT OF VICE-CHAIRMAN**

3307. It was resolved on a motion by Mr S.P Davison, seconded by Mr A.R Speight, that Mr G Jug be appointed as Vice-Chairman of the Board.

**APPOINTMENT OF MARINE OFFICER**

3308. It was resolved on a motion by Mr G Jug, seconded by Councillor J.A Guy, that the Chairman be appointed as the Board's Marine Officer.

**HARBOUR MASTER'S REPORT as prepared by ABP**

3309. The Harbour Master's Report, as prepared by ABP, is attached.

The following further matters were noted:

**a) Leading Lights**

It was noted that the leading lights had now been ordered and should be in place in the next 6/8 weeks. The lights will be wired to an electric source at Liberty Steel rather than being solar-powered.

**b) Trinity House Inspection**

The Council has now ordered replacement lights for the Southern Distributor Road Bridge. Trinity House had undertaken an audit of the lighthouse on 7 December, and their report is expected shortly.

**c) East Usk Lighthouse**

A "vandal-proof" padlock has now been affixed to the gate to the Lighthouse. It was agreed that alternative arrangements would be made if this padlock also suffered tampering.

The Chairman had discussed the work required to both alleviate flooding at the Lighthouse and the cleaning of excess algae with the contractor. The contractor had agreed to revisit his quote with the intention being to undertake the work prior to the end of March if the price is acceptable.

**d) Liberty Steel**

**e) Hydrographic Study of River Usk**

It was agreed that a report on the Hydrographic Study would be considered at the next Board meeting.

**f) Bird Port**

**g) Designated Person Audit**

The Secretary agreed to contact the Designated Person to ascertain when he will be presenting his report and undertaking the PMSC update.

**MATTERS ARISING FROM BOARD MINUTES**

**Minute 3164 NHC/ ABP Service Level Agreement**

The Chairman noted that he had contacted ABP to discuss the progress on this matter. It was anticipated that the matter would move forward early in the New Year.

**Minute 3282 Proposed new M4 Motorway**

*Mr J. C Neale declared an interest and took no part in the discussion (see above).*

It was noted that the Public Enquiry was now expected to commence on 28 February 2017. The Commissioners considered that further stakeholder discussions should take place in the New Year. The companies operating Balmoral and Waverley would be contacted as part of these discussions.

**Minute 3298 Security at the Harbour of Newport**

It was noted that two stowaways had been found on a small vessel visiting Newport recently.

**Minute 3303 SARA**

SARA has agreed to furnish the Commissioners with a report of their 2016 activities in due course.

**HARBOUR DUES**

3310. The Secretary presented a report on the income and expenditure of the Commissioners. After due consideration, it was agreed that the rate/GT charged for Harbour Dues should remain unchanged.

**REPRESENTATIVES ON THE JOINT COMMITTEE ON CHANNEL DREDGING**

3311. It was agreed that Messrs J.C Neale, A.R Speight and S.P Davison should represent the Commissioners on the Joint Committee for the 12 months ending 31 December 2017.

**MONTHLY ACCOUNTS**

3312. The accounts for the current month were examined. It was agreed unanimously that the attached accounts amounting to £9,785.48 be paid.

**INCOME AND EXPENDITURE**

3313. The statement of the Commissioner's revenue was examined. They disclosed monthly bills of £18,459.55 compared to the budget of £14,810.00. Expenditure for the month totalled £8,288.50 compared to the budgeted figure of £5,225.00. Expenditure for the year to date totalled £118,171.59 compared to the budget for the year to date of £128,280.00.

## **INVESTMENTS**

3314. It was confirmed that the amounts at present invested were as follows:

Monmouthshire Building Society	£75,490.52
Nat West	£3,878.68
Santander	£25,365.73

## **ANY OTHER BUSINESS**

### **ASERA**

3315. The Chairman noted that ASERA had requested completion of a questionnaire relating to the Commissioner's activities. It was agreed that the Chairman would complete this document and that it would be discussed at the next Board meeting.

### **Dredged Licence**

3316. The Harbour master noted that a dredging licence for the next 3 years had now been approved for Newport.

### **Merchant Navy Association**

3317. Mr A.R Speight thanked the Chairman and the Harbour Master for attending the recent Remembrance Day event of the Association

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_