

**COMMISSIONERS' MEETING**  
**HELD ON 12 OCTOBER 2016**

A meeting of the Newport Harbour Commissioners was held at the offices of ABP, Alexandra Docks, Newport, on Wednesday, 12<sup>th</sup> Day of October 2016, at 10:30am.

**PRESENT**

Mr C. P Crick (in the Chair)  
Messrs S.P Davison, G Jug, W.L Mitchell, J. C Neale, A.R Speight, Captain R.M McDonald  
and Councillor J.A Guy (*part of meeting*).

**IN ATTENDANCE**

Captain R Lewis (Deputy Harbour Master) was in attendance.

**MINUTES**

3284. It was resolved on a motion by Mr W.L Mitchell, seconded by Mr G Jug, that the minutes of the last meeting of the Commissioners, which took place on 14 September 2016, (a copy of which had been sent to every Commissioner), be taken as read, received and adopted.

**DISCLOSURE OF PERSONAL AND PECUNIARY INTERESTS**

3285. Mr W.L Mitchell declared an interest in Agenda item 3264(b) by virtue of his membership of the Board of Monmouthshire, Brecon & Abergavenny Canals Trust. Mr J Neale declared an interest in Agenda item 3282 in relation to the proposed new M4.

**HARBOUR MASTER'S REPORT as prepared by ABP**

3286. The Harbour Master's Report, as prepared by ABP, is attached.

The following further matters were noted:

**a) Trinity House Annual Audit**

Most of the lights found to be extinguished at the time of the audit had now been rectified. Although the Commissioners are not directly responsible for these lights they are the Local Light Authority. After discussion, it was agreed that a letter would be sent to land owners where lights are currently situate to ascertain whether there were navigational reasons for the lights to be retained. Where this was found not to be the case, Trinity House would be appraised and further action taken.

**b) Buoy Maintenance**

The Harbour Master noted that the annual buoy maintenance work undertaken by Trinity House was planned shortly.

**c) Liberty Steel**

*Mr W.L Mitchell declared an interest and took no part in the discussion (see above).*

## **MATTER ARISING FROM BOARD MINUTES**

### **Minute 3164 NHC/ ABP Service Level Agreement**

This matter was deferred until the next meeting of the Board. Work is being undertaken to draft the document and a meeting between ABP and the Commissioners will be required to discuss matters, particularly in relation to Pilotage.

### **Minute 3211(a) East Usk Lighthouse**

This matter was also deferred until the next meeting.

### **Minute 3282 Proposed new M4 Motorway**

*Mr J. C Neale declared an interest and took no part in the discussion (see above).*

It was noted that the Public Enquiry had been delayed until 2017.

The importance of Newport Docks to UK industry was underlined.

### **Minute 3283 Tidal Lagoon Cardiff**

Mr A.R Speight reported on the meeting with the Tidal Lagoon Company that took place on 9 October. It was noted that ABP had input significantly into the scoping of the project, and that ABP Mer were undertaking modelling work. It was noted that the presentation had concentrated on Cardiff and Swansea proposals. Newport and the proposals for South West England were not discussed.

## **DESIGNATED PERSON**

3287. The Secretary reported that the Designated Person had completed his annual audit, and that a written report would be furnished to Commissioners in due course. As a result of the impending publication of an update PMSC the Designated Person will also give Commissioners some training on this when he attends a Board Meeting. Generally the 2-day audit proceeded well.

## **JOINT COMMITTEE ON CHANNEL DREDGING**

3288. The Deputy Harbour Master reported on the last meeting of the Joint Committee, which took place immediately before this meeting. It was noted that the dredged channel remained in good condition.

## **MONTHLY ACCOUNTS**

3289. The accounts for the current month were examined. It was agreed unanimously that the attached accounts amounting to £4,512.80 be paid.

## **INCOME AND EXPENDITURE**

3290. The statement of the Commissioner's revenue was examined. They disclosed monthly bills of £22,509.61 compared to the budget of £14,810.00. Expenditure for the month totalled £3,938.79 compared to the budgeted figure of £3,860.00. Expenditure for the year to date totalled £106,536.48 compared to the budget for the year to date of £107,080.00.

## **CASH FLOW OUTTURN – ACTUAL TO FORECAST – Q2**

3291. The cash flow outturn for the 6 month period ended 30 September 2016 was examined. All questions raised thereon were answered satisfactorily.

## **INVESTMENTS**

3292. It was confirmed that the amounts at present invested were as follows:

Monmouthshire Building Society	£75,490.52
Nat West	£3,878.36
Santander	£25,365.73

**ANY OTHER BUSINESS**

3293. It was agreed unanimously that Mr J.C Neale be elected Chairman Designate. Commissioners congratulated Mr J. C Neale on his appointment.

3294. The outgoing Chairman, Mr C.P Crick thanked Commissioners for their support over the last 13 years. He had enjoyed the experience and was content that the Board was in good hands. On behalf of the Commissioners, Mr G Jug, Vice Chairman, thanked Mr C.P Crick.

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_