

COMMISSIONERS' MEETING
HELD ON 14 SEPTEMBER 2016

A meeting of the Newport Harbour Commissioners was held at the offices of ABP, Alexandra Docks, Newport, on Wednesday, 14th Day of September 2016, at 09:30am.

PRESENT

Mr C. P Crick (in the Chair)
Messrs S.P Davison, G Jug, W.L Mitchell, J Neale, A.R Speight, Captain R.M McDonald
and Councillor J.A Guy.

IN ATTENDANCE

Captain M Chidlow (Harbour Master) was in attendance.

MINUTES

3274. It was resolved on a motion by Mr J Neale, seconded by Mr S.P Davison, that the minutes of the last meeting of the Commissioners, which took place on 13 July 2016, (a copy of which had been sent to every Commissioner), be taken as read, received and adopted.

DISCLOSURE OF PERSONAL AND PECUNIARY INTERESTS

3275. Mr W.L Mitchell declared an interest in Agenda item 3264(b) by virtue of his membership of the Board of Monmouthshire, Brecon & Abergavenny Canals Trust. Mr J Neale declared an interest in Agenda item 3282 in relation to the proposed new M4.

HARBOUR MASTER'S REPORT as prepared by ABP

3276. The Harbour Master's Report, as prepared by ABP, is attached.

The following further matters were noted:

a) Trinity House Annual Audit

The annual light audit took place in August. It was noted that several lights were discovered to be extinguished, although none of the NHC lights were unlit. The Harbour Master noted that the shore/jetty lights had now been rectified. The lights on the SDR bridge still required to be relit.

b) NHC Lights

No2 buoy had been reported unlit on 12 September. Trinity House had been requested to remedy the situation.

c) Liberty Steel

Mr W.L Mitchell declared an interest and took no part in the discussion (see above).

The Harbour Master noted that he had still to receive diagrams for the mooring plans of different sized vessels at Liberty. The Chairman agreed to arrange to meet Lloyd Davey (Cargo Services) to discuss the mooring and other arrangements at Liberty.

d) Liberty Steel survey

e) Pilotage

It was noted that one pilot was due to retire shortly. This will leave 12 pilots which is considered sufficient for the current levels of traffic.

f) Pollution

Further training for dealing with the consequences of any pollution had been undertaken over the summer.

g) Designated Person

The annual audit of the Designated Person will take place on 3-4 October. It was agreed that the Chairman and Mr J Neale would attend the audit.

MATTER ARISING FROM BOARD MINUTES

Minute 3001(e) Training day

It was agreed to raise this matter at the next meeting of the Advisory Body.

Minute 3164 NHC/ ABP Service Level Agreement

This matter was deferred until the next meeting of the Board. It was confirmed that all remains in order at present, under the prevailing SLA.

Minute 3211(a) East Usk Lighthouse

This matter was also deferred until the next meeting.

Minute 2366 Appointment of new Commissioners

It was noted that there had been no applications for the position of Commissioner this year. It was agreed that the Commissioners could function well with 7 members and that the matter would be re-considered after the AGM in November.

MONTHLY ACCOUNTS

3277. The accounts for the current month were examined. It was agreed unanimously that the attached accounts amounting to £18,017.42 be paid. Two invoices received late from Adler and Allan (£360) and in relation to the SW Argus (£19) were also approved. The accounts for the previous month (August 2016) were formally approved, having been agreed unanimously by email previously.

INCOME AND EXPENDITURE

3278. The statement of the Commissioner's revenue was examined. They disclosed monthly bills of £13,179.26 compared to the budget of £14,810.00. Expenditure for the month totalled £15,125.57 compared to the budgeted figure of £6,825.00. Expenditure for the year to date totalled £102,597.69 and for the year to date £103,220.00.

INVESTMENTS

3279. It was confirmed that the amounts at present invested were as follows:

| | |
|--------------------------------|------------|
| Monmouthshire Building Society | £75,490.52 |
| Nat West | £3,877.87 |
| Santander | £25,365.73 |

CORRESPONDENCE

Marine Licence Application

3280. An application to conduct maintenance dredging at Bird Port was noted. The Harbour Master would reply thereto.

Consultation on Marine Licencing Fees

3281. A letter from the Welsh Government dated 5 September, relating to a consultation on Marine Licencing Fees, was noted. This has no direct effect upon the Commissioners but the Harbour Master agreed to review and action as appropriate.

Proposed new M4 Motorway

3282. *Mr J.C Neale declared an interest and took no part in the discussion (see above).*

A letter from the Welsh Government dated 2 September, relating to the proposed new M4, was noted.

Tidal Lagoon Cardiff

3283. The meeting noted an email from Tidal Lagoon Power dated 13 September. It was agreed that Mr J Neale, Mr A.R Speight and the Harbour Master would attend the Update Meeting planned for 5th October.

Chairman: _____

Date: _____